RECORD GROUP 117

VOLUME 1

FILE 1
PART 8

KWW/L

Vancouver
Kiff

Ottawa, May 22, 1952.

MEMORANDUM for the DEPUTY CUSTODIAN

re Miss Gladys G. Norrington
re Miss Helen M. Allan

I attach hereto, for your signature please, Civil Service Superannuation Act Schedule "FM - Gratuity on Retirement, covering retiring gratuities payable to the two above noted former employees of the Vancouver Office.

K. W. Wright
Chairman, Administration Board
and Chief Counsel

Attach.

Director.

CUSTODIAN'S STAFF - OTTAWA 1951

Vol. 1 154
Pt VII

KWW/L

Ottawa, May 22, 1952.

MEMORANDUM for the DEPUTY CUSTODIAN

re Miss Gladys G. Norrington
re Miss Helen M. Allan

I attach hereto, for your signature please, Civil Service Superannuation Act Schedule "F" - Gratuity on Retirement, covering retiring gratuities payable to the two above noted former employees of the Vancouver Office.

K. W. Wright
Chairman, Administration Board
and Chief Counsel

Attach.

Director.

CUSTODIAN'S STAFF - OTTAWA

AHM/L

Ottawa, January 5, 1952.

MEMORANDUM for THE DEPUTY CUSTODIAN

re Miss Helen Margaret Allan

I attach hereto, for your approval please, statement showing the retiring allowance payable to the above noted employee of the Vancouver Office, whose retirement is effective as of December 31, 1951.

A. H. Mathieu
Assistant Deputy Custodian

Attach.

Director.

CUSTODIAN'S STAFF - OTTAWA 1951

RG 13 Vol. 1 File VII

Ottawa, December 27, 1951.

MEMORANDUM for DEPUTY CUSTODIAN

re Miss Helen Margaret Allan

I attach hereto, for your signature please, Civil Service Superannuation Act Withdrawal Allowance Form, together with Certificate re Abolition of Postion, in connection with the above named employee of the Vancouver Office whose resignation will be effective on December 31, 1951.

A. H. Mathieu
Assistant Deputy Custodian

Attach.

Director.

CUSTODIAN'S STAFF - OTTAWA 1951

AHM/L

Ottawa, December 15, 1951.

MEMORANDUM FOR DEPUTY CUSTODIAN

re Mr. Charles H. Reed

I attach hereto, for your signature please, Form "AA", Annual Allowance, under the Civil Service Superannuation Act, in connection with the above noted employee, who was a member of the staff of the Vancouver Office.

A. H. Mathieu
Assistant Deputy Custodian

Attach.

Director.

CUSTODIAN'S STAFF - OTTAWA 1951

RG 117 Vol. 1 pt. VIII

AHM/L

Ottawa, November 26, 1951.

MEMORANDUM for DEPUTY CUSTODIAN

re William George Nutter

I attach hereto, for your approval, please, statement covering the retiring bonus and the gratuity in lieu of retiring leave payable to the above noted employee of the Vancouver Office, whose resignation was effective November 21, 1951.

A. H. Mathieu
Assistant Deputy Custodian

Director.

CUSTODIAN'S STAFF - OTTAWA 1951

RG 17 Vol. 1 Pt. VIII

Ottawa, November 20, 1951.

MEMORANDUM for the DEPUTY CUSTODIAN

I attach hereto, for your approval, please, the following documents:

Re Mrs. Elizabeth Garnier Kale, of the Vancouver Office,
Statement covering "Gratuity in lieu of Retiring Leave".

Re Mr. Charles Henry Reed, of the Vancouver Office,
Statement covering "Gratuity in lieu of Retiring Leave".

Re Mrs. Therese Robert, of the Ottawa Office,
Statement covering "Retiring Bonus and Gratuity in lieu of Retiring Leave", and
Form "B" covering Withdrawal Allowance under the Civil Service Superannuation Act.

A. H. Mathieu
Assistant Deputy Custodian

Attach.

Director.

CUSTODIAN'S STAFF - OTTAWA 1951

R317 Vol. 1 pt. VIII

AHM/L

Ottawa, 4, September 26, 1951.

MEMORANDUM for THE DEPUTY CUSTODIAN

re Martin Lawther Brown

I attach hereto, for your signature please, Annual Allowance Form "A", under the Civil Service Superannuation Act, in connection with the above noted employee of the Vancouver Office.

A. H. Mathieu
Assistant Deputy Custodian

Attach.

Director.

CUSTODIAN'S STAFF - OTTAWA 1951

RG 117 Vol. 1 Pt. VII

AHM/L

Ottawa, August 13, 1951.

MEMORANDUM for DEPUTY CUSTODIAN

RE Miss Gertrude Albert
Mr. John Evraire
Mrs. Elizabeth Garnier Kale (Vancouver)

I attach hereto, for your signature please, the Withdrawal Forms covering the contributions made by the above named employees under the Civil Service Superannuation Act.

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

Director.

CUSTODIAN'S STAFF - OTTAWA 1951

R5117 Vol. 1 pt. VIII

AHM/L

Ottawa, August 3, 1951

MEMORANDUM for DEPUTY CUSTODIAN

re Vancouver Office

I attach hereto, for your consideration please, memorandum of July 19th addressed to me by Mr. Wright, covering letter received by him from Mr. Shears in connection with salary adjustment for certain members of the staff of the Vancouver Office.

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

Shears
Director.

CUSTODIAN'S STAFF - OTTAWA 1951

R.C.M.P. Vol. 1 Pt. VII

Victoria Bldg., 7 O'Connor St.,
Ottawa, Ontario
June 20, 1951

F. C. Shears, Esq.,
Director,
Office of the Custodian,
506 Royal Bank Building,
Vancouver, B. C.

Re: Mrs. Elizabeth G. Kale

Dear Mr. Shears:

We have for acknowledgment your communication of the 13th instant and return herewith statement covering retiring bonus of the above employee which has been approved for payment by the Deputy Custodian.

Yours very truly,

K. W. WRIGHT
CHIEF COUNSEL

KWW/JF
Encl.

F. Shears
Director.

CUSTODIAN'S STAFF - OTTAWA 1951

R51-7
Vol. 1
pt VIII

CANADA
DEPARTMENT OF THE SECRETARY OF STATE
OFFICE OF THE CUSTODIAN

1951 JUN 18 PM 12 09

UNDER SECRETARY OF STATE

Ottawa, June 18, 1951.

MEMORANDUM for DEPUTY CUSTODIAN:

re Mrs. Elizabeth G. Kale

I attach hereto, for your approval please, statement (in duplicate) covering Retiring Allowance for Mrs. Kale, of the Vancouver Office, whose resignation is effective June 30, 1951.

A. H. Mathieu

A. H. MATHIEU
Assistant Deputy Custodian

Asst. Dep. Custodian:
Should the statement not have been app'd (signed) by you before being submitted to me? -
19/6/51 - C. Stein
Dep. Cust.

Attach.

E. Evans
Director.

CUSTODIAN'S STAFF - OTTAWA 1951

R.S.L. Vol. 1 Pt. VII

CUSTODIAN'S STAFF - GENERAL 1951

RG 117 Vol. 1 Pt VIII

MEMORANDUM for Mr. Mathieu:

Re: Mrs. Elizabeth Garnier Kele

Length of Service: 9 Years, 0 Months, 22 Days
(From 9th June, 1942 to 30th June, 1951)

Monthly Salary: $175.00

Retiring Bonus: to 30th April, 1951

8 years, 10 months, 22 days @ $175.00 a year - $1556.38

Annual Leave Credit:

00 days @ $175.00 a month $ .00

SUMMARY

Retiring Bonus	$1,556.38
Annual Leave Credit	.00
Total	$1,556.38
Less Income Tax	233.45
Net Bonus	$1,322.93

Certified _____
Comptroller

Recommended for payment _____
Director.

Approved for payment:

_____
Deputy Custodian.

_____
Director.

MEMORANDUM for Mr. Mathieu:

Re: Mrs. Elizabeth Garnier Kale

(Continuously employed from: 9th June, 1942)
(Date of Resignation: 30th June, 1951)
Length of Service: 9 Years, 0 Months, 22 Days

Period of employment	108 months 22 days
Less Leave of absence without pay	00 months 00 "
	108 months 22 days
Statutory Leave: 109 months @ 1½ days	163½ days
" " Taken	163½ days
	00 days
Sick Leave: Accumulated	163½ days
" " Taken	74 "
Sick Leave Credit Balance	89½ days
Special Leave accumulated	54½ days
" " taken	00
Special Leave Credit Balance	54½ days

B. GOOD
O/C ATTENDANCE RECORDS

Approved for adjustment:

Director.

CUSTODIAN'S STAFF - GERMANY 1951

RG17 Vol. 1 Part VIII

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

ADDRESS ALL COMMUNICATIONS TO THE CUSTODIAN'S OFFICE

PLEASE REFER TO

FILE No.

506 Royal Bank Bldg.,
Vancouver, B.C.
June 13, 1951.

K. W. Wright, Esq., K.C.,
Chief Counsel,
Office of the Custodian,
Victoria Bldg.,
7 O'Connor St.,
Ottawa, Ont.

Dear Mr. Wright:

Re: Mrs. Elizabeth Garnier Kale

In accordance with your letter of June 7th, we are enclosing amended Memorandum for Mr. Mathieu covering the retiring bonus of the above employee.

Yours very truly,

F. G. Shears

F. G. Shears,
Director.

FGS/GN
Encl.

F. G. Shears
Director.

CUSTODIAN'S STAFF - VANCOUVER - OTTAWA 1951

RG117 Vol. 1 Pt VIII

J-65

Victoria Bldg., 7 O'Connor St.,
Ottawa, Ontario
June 7, 1951

F. G. Shears, Esq.,
Director,
Office of the Custodian,
506 Royal Bank Building,
Vancouver, B. C.

Re: Mrs. Elizabeth Garnier Kale

Dear Mr. Shears:

We have for acknowledgment your communication of the 5th instant enclosing statement concerning termination of service of the above employee.

Mr. Gauthier has perused the statement covering the retirement bonus and his calculations are as follows:

8 years	$1400.00
10 months	145.83
22 days	10.55
Retiring Bonus	$1556.38
Income Tax	$ 233.45
Net Bonus	$1322.93

The forms enclosed with your letter are herewith returned and it would be appreciated if you would kindly amend same and return to this office.

Yours very truly,

K. W. WRIGHT
CHIEF COUNSEL

KWW/JF
Encl.

E. Shears
Director.

CUSTODIAN'S STAFF - VANCOUVER 1951

R 5 1 7 Vol 1 Pt VIII

Mrs. E. G. Kale

Bonus — $1400.00
10 months — 145.83
22 days — 10.55
Retiring Bonus $1554.38

Income Tax $ 233.45

Net $1322.93

7/6/51 G

OF STATE

506 Royal Bank Bldg.,
Vancouver, B.C.,
June 5, 1951.

OFFICE OF THE CUSTODIAN
RECEIVED
JUN 7 1951
PASS TO
FILE

Ottawa, Ont.

Dear Mr. Wright:

Re: Mrs. Elizabeth Garnier Kale

I previously advised you that Mrs. Kale would terminate her services with us at the end of this month.

Enclosed herein please find memorandum from Mr. Mathieu for approval of payment of retiring bonus as indicated.

Yours very truly,

F. G. Shears,
Director.

FGS/GN
Encl.

F. G. Shears
Director.

CUSTODIAN'S STAFF - OTTAWA
RE: VANCOUVER
1951

RS17
Vol 1
Pt VII

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

ADDRESS ALL COMMUNICATIONS TO THE CUSTODIAN'S OFFICE

PLEASE REFER TO

FILE No.

506 Royal Bank Bldg.,
Vancouver, B.C.,
June 5, 1951.

OFFICE OF THE CUSTODIAN
RECEIVED
JUN 7 1951
PASS TO
FILE

K. W. Wright, Esq., K.C.,
Chief Counsel,
Office of the Custodian,
Victoria Building,
7 O'Connor St.,
Ottawa, Ont.

Dear Mr. Wright:

Re: Mrs. Elizabeth Garnier Kale

I previously advised you that Mrs. Kale would terminate her services with us at the end of this month.

Enclosed herein please find memorandum from Mr. Mathieu for approval of payment of retiring bonus as indicated.

Yours very truly,

F. G. Shears,
Director.

FGS/GN
Encl.

F. G. Shears
Director.

CUSTODIAN'S STAFF - VANCOUVER
Re: 1951

R5117 Vol. 1 Pt VIII

Victoria Bldg., 7 O'Connor St.,
Ottawa, Ontario
April 21, 1951

F. G. Shears, Esq.,
Director,
Office of the Custodian,
506 Royal Bank Building,
Vancouver, B. C.

Re: Miss Eva Joan Spratt

Dear Mr. Shears:

I have for acknowledgment your communication of the 4th with enclosures.

I return herewith employment report covering the services of Miss Spratt, together with statement of retirement gratuity and you will note that Mr. Stein has approved payment of the sum of $581.65.

Yours very truly,

K. W. WRIGHT
CHIEF COUNSEL

KWW/JF
Encl.

C. Stein
Deputy Custodian

F. G. Shears
Director.

CUSTODIAN'S STAFF - OTTAWA
Re: VANCOUVER
1951

R5117
Vol 1
Pt VIII

AHM/L

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

Ottawa, April 20, 1951.

MEMORANDUM for DEPUTY CUSTODIAN

re Miss Eva Joan Spratt

I attach hereto, for your approval please, statement covering retiring gratuity for Miss Eva Joan Spratt whose resignation from the staff of the Vancouver office is effective April 30, 1951.

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

Deputy Custodian

Director.

CUSTODIAN'S STAFF - VANCOUVER

1951

R517 Vol 1 Pt VIII

CUSTODIAN'S STAFF - VANCOUVER 1951

R.S.17 Vol.1 Pt.VIII

MEMORANDUM for Mr. Mathieu:

Re: Miss Eva Joan Spratt

Length of Service: 3 years, 3 months, 23 days
(from 8th January 1948 to 30th April 1951)

Monthly Salary: $165.00

Retiring Bonus: 3 years, 3 months, 23 days @ $165.00 a year: $546.80

Annual Leave Credit:
25 Days @ $165.00 a Month $137.50

SUMMARY

Retiring Bonus	$546.80
Annual Leave Credit	137.50
Total	$684.30
Less Income Tax	102.65
Cheque	$581.65

Certified _____
Comptroller

Recommended for payment. D.G.Mears
Director.

Approved for payment:

C. Stein
Deputy Custodian

D.G.Mears
Director.

MEMORANDUM for Mr. Mathieu:

Re: Miss Eva Joan Spratt

(Continuously employed from - 8th January, 1948)

(Date of Resignation - 30th April, 1951.)

Length of Service: 3 years, 3 months, 23 days

Period of employment	39 months 23 days
Less Leave of Absence without pay	00 " 00 "
	39 months 23 days
Statutory Leave - 40 months @ 1½ days	60 days
" " taken	35 "
Statutory Leave credit balance	25 days
Sick Leave accumulated	60 days
" " taken	7 "
Sick Leave Credit Balance	53 days
Special Leave accumulated	20 days
" " taken	00 "
Special Leave Credit Balance	20 days

B. GOOD
O/C ATTENDANCE RECORDS

Approved for adjustment:

Director.

CUSTODIAN'S STAFF - VANCOUVER
1951

R.G. 117 Vol. 1 Pt. VIII

CANADA
DEPARTMENT OF THE SECRETARY OF STATE
OFFICE OF THE CUSTODIAN

ADDRESS ALL COMMUNICATIONS TO THE CUSTODIAN'S OFFICE
PLEASE REFER TO
FILE No.

506 Royal Bank Bldg.,
Vancouver, B.C.,
April 4, 1951.

OFFICE OF THE CUSTODIAN
RECEIVED
APR 7 1951
PASS TO
FILE

K. W. Wright, Esq., K.C.,
Chief Counsel,
Office of the Custodian,
Victoria Building,
7 O'Connor St.,
Ottawa, Ontario.

Dear Mr. Wright:

Miss Eva Joan Spratt will be leaving at the end of this month. I am enclosing memorandum relating to her period of service and the estimate of the amount of her retiring bonus. Will you please have this considered and approved for payment in due course.

I will not be replacing Miss Spratt, but the work we have yet to do is fully occupying the efforts of our present staff.

Yours very truly,

F.G.Shears

F. G. Shears,
Director.

FGS/GN
Encl.

F.G.Shears
Director.

CUSTODIAN'S STAFF - VANCOUVER
1951

CANADA
DEPARTMENT OF THE SECRETARY OF STATE
OFFICE OF THE CUSTODIAN

ADDRESS ALL COMMUNICATIONS TO THE CUSTODIAN'S OFFICE AND PLEASE REFER TO FILE No.

506 Royal Bank Bldg.,
Vancouver, B.C.,
April 12, 1951.

K. W. Wright, Esq., K.C.,
Chief Counsel,
Office of the Custodian,
Victoria Building,
7 O'Connor St.,
Ottawa, Ont.

Dear Mr. Wright:

Re: A. E. McMaster

We have your letter of April 7th enclosing forms in connection with Civil Service Superannuation re Mr. A.E. McMaster.

These have been completed, and in line with your instructions have been forwarded to the National Harbours Board.

Yours very truly,

F. G. Shears,
Director.

FGS/GN

F. G. Shears
Director.

CUSTODIAN'S STAFF - VANCOUVER
R.S. OTTAWA
1951

R.S. 117
Vol. 1
Pt. VIII

Victoria Bldg., 7 O'Connor St.,
Ottawa, Ontario
April 7, 1951

F. G. Shears, Esq.,
Director,
Office of the Custodian,
506 Royal Bank Building,
Vancouver, B. C.

Re: A. E. McMaster

Dear Mr. Shears:

A letter has been received from the Treasury Office, National Harbours Board, Vancouver, B. C., as follows:

"The above named contributor to the National Harbours Board Pension Plan in his Election Form covering past service reports service with your department for the period March 22 to May 18, 1943.

Will you please be good enough to forward at your convenience, Service and Salary Record covering the above named periods?".

The forms forwarded with their letter are enclosed and it would be appreciated if you would kindly furnish them with the requested information.

Yours very truly,

K. W. WRIGHT
CHIEF COUNSEL

KWW/JF
Encl.

F.G. Shears
Director.

CUSTODIAN'S STAFF - VANCOUVER
1951

R.G. 117
Vol. 1
Pt VIII



DEPARTMENT OF
SECRETARY OF STATE

MEMORANDUM

For Mr. Mathieu

...e this request concerns a former
...ployee of your office, I am transferring
...his letter for your attention.

J.F. Dixon,
for Administrative Officer.

Ottawa, April 7, 1951

OFFICE
URS BOARD
...couver
...B. C.
CANADA

March 28, 1951

Dept. of Secretary of State
APR 3 1951
ACCOUNTS AND
PERSONNEL BRANCH

...y of State,
...ttawa.

...E. McMaster
...e No. N.H.B. 1/59

...med contributor to the
...d Pension Plan in his
... past service reports
...rtment for the period
...43.

...ase be good enough to
...dience, Service and Salary
...ove named periods?

D. J. Cuthill,
Treasury Officer.

DJC:AS

TREASURY OFFICE
RECEIVED
APR 2 1951
DEPT. OF
TRADE & COMMERCE

D. Sears
Director.

CUSTODIAN'S STAFF - CANADA
VANCOUVER
1951

PT VIII
Vol 1
LISTS

TREASURY OFFICE
NATIONAL HARBOURS BOARD
HARBOUR OF Vancouver
B. C.
CANADA

March 28, 19[illegible]

Dept. of Secretary of State
APR 3 1951
ACCOUNTS AND PERSONNEL BRANCH

Chief Treasury Officer,
Department of Secretary of State,
No. 2 Temporary Building,
Wellington Street,
Ottawa, Ontario.

Re: A. E. McMaster
File No. N.H.B. 1459

The above named contributor to the National Harbours Board Pension Plan in his Election Form covering past service reports service with your department for the period March 22 to May 18, 1943.

Will you please be good enough to forward at your convenience, Service and Salary Record covering the above named periods?

D. J. Cuthill,
Treasury Officer.

DJC:AS

TREASURY OFFICE
RECEIVED
APR 2 1951
DEPT. OF TRADE & COMMERCE

D. Mears
Director.

Re: CUSTODIAN IS STAFF - OTTAWA
VANCOUVER
1951

Ottawa, December 15th, 1949.

MEMORANDUM FOR THE DEPUTY CUSTODIAN

Attached for your attention is a copy of a letter received from Mr. F. C. Shears, our Director in Vancouver, reporting on the further progress of the Claims Commission, which no doubt you will find interesting.

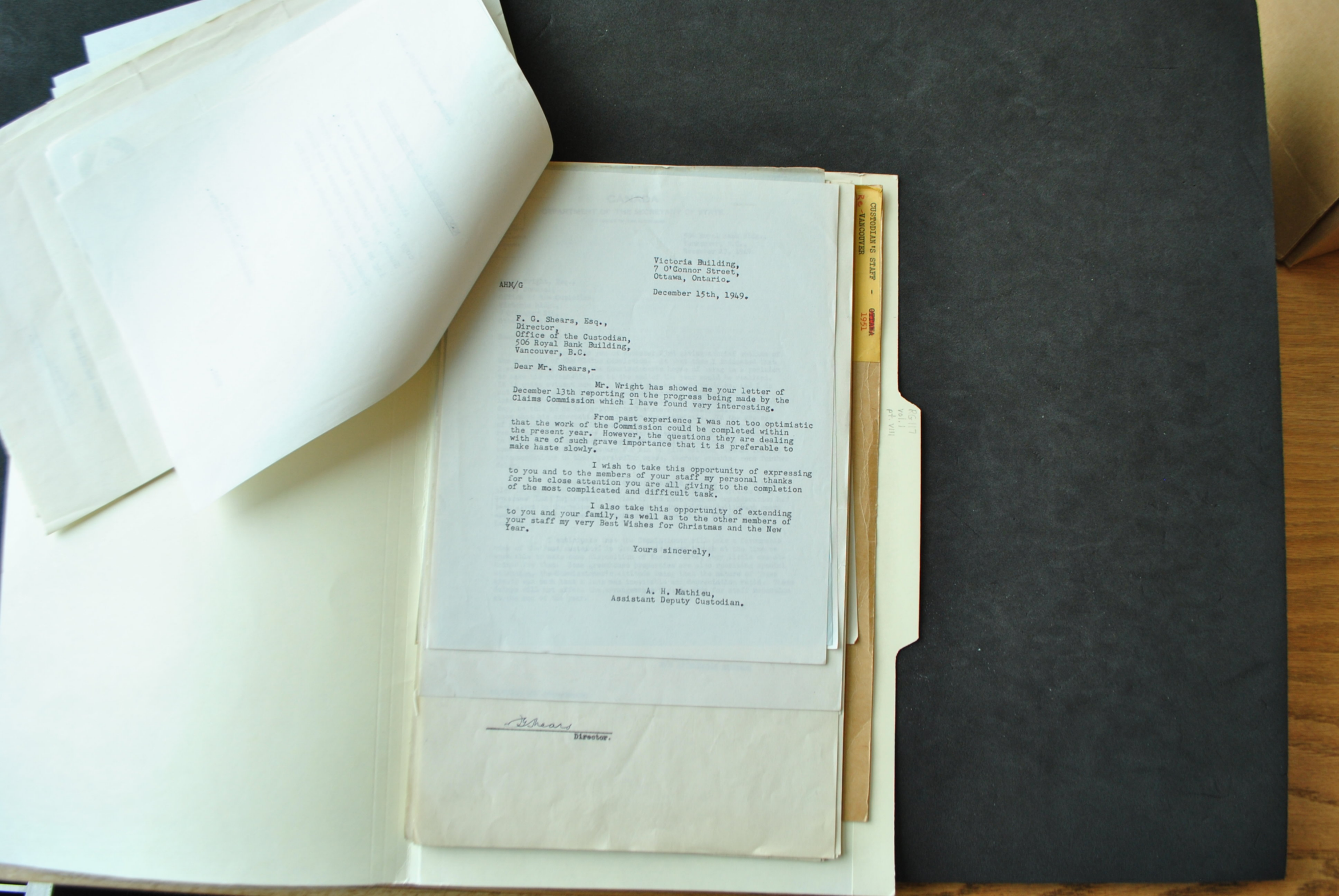
A. H. Mathieu,
Assistant Deputy Custodian.

Encl.

F.C. Shears
Director.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

RG 117
6.1.1
pt VIII



Victoria Building,
7 O'Connor Street,
Ottawa, Ontario.

AHM/G

December 15th, 1949.

F. G. Shears, Esq.,
Director,
Office of the Custodian,
506 Royal Bank Building,
Vancouver, B.C.

Dear Mr. Shears,-

Mr. Wright has showed me your letter of December 13th reporting on the progress being made by the Claims Commission which I have found very interesting.

From past experience I was not too optimistic that the work of the Commission could be completed within the present year. However, the questions they are dealing with are of such grave importance that it is preferable to make haste slowly.

I wish to take this opportunity of expressing to you and to the members of your staff my personal thanks for the close attention you are all giving to the completion of the most complicated and difficult task.

I also take this opportunity of extending to you and your family, as well as to the other members of your staff my very Best Wishes for Christmas and the New Year.

Yours sincerely,

A. H. Mathieu,
Assistant Deputy Custodian.

F.G. Shears
Director.

CUSTODIAN'S STAFF - OTTAWA
Re- VANCOUVER
1951

Vol. 1
File

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

506 Royal Bank Bldg.,
Vancouver, B.C.,
December 13, 1949.

K. W. Wright, Esq.,
Chief Counsel,
Office of the Custodian,
Victoria Bldg.,
7 O'Connor St.,
Ottawa, Ont.

Dear Mr. Wright:

I wrote to you on November 23rd giving a brief outline of the progress of the Claims Commission. At that time I indicated that I was doubtful whether the Commissioner's hopes of being in a position to make his recommendation at the end of the year would be realized. It is quite evident now that he will not be ready to do so, and I do not think it can be before the end of January, and may possibly run into the first part of February. In talking to the Commissioner yesterday, he told me he had written to Justice Department, letting them know that his expectations had been too optimistic. In the process of reaching agreements between Counsel for awards they are prepared to recommend, there are more cases than anticipated which it is necessary to bring before the Commissioner. The Commissioner informs me that in some instances it is necessary for him to give written reasons for his recommendations in these particular cases, thereby creating some further delay.

One example is in connection with several bulb farm properties in regard to which you may remember we had so much trouble with the Veterans' Land Department, in view of the fact that no consideration had been given to the value of these bulbs in the Soldier Settlement Board appraisal, which formed the basis of our sale to The Director, Veterans' Land Act.

I anticipate that the Commissioner will take a favourable view of the loss sustained in these cases, even though at the time we were able to make some disposition of these bulbs, very little was obtained for them. Some greenhouse properties are also receiving special attention, the Commissioner's attitude being that the nature of these assets was such that a loss was inevitable and depreciation rapid. These delays will not affect the arrangements already made for staff reduction at the end of the year.

J. G. Mears
Director.

CUSTODIAN'S STAFF - VANCOUVER
Re - OTTAWA
1951

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

K. W. Wright, Esq. - 2 - Dec. 13, 1949.

I have discussed with the Commissioner the type of schedule that he will require to attach to his recommendations, and he has expressed his desire and thanks for the co-operation which we will give him in the preparation of the schedules.

While I do not think that the review of the work of this office at the end of the year will call for a very lengthy Annual Report, I will of course, endeavour to present the position of the office at that time. At a later date, when the whole matter of claims has been finalized, it might then be desirable for record purposes, to prepare a comprehensive survey of the History of the Custodian administration that has been handled by this office.

May I take this opportunity of expressing my thanks to Mr. Mathieu and yourself for the co-operation which I have at all times received, and with the approach of Christmas time, wish you the Compliments of the Season.

Yours sincerely,

F. G. Shears,
Director.

FGS/GN

F. G. Shears
Director.

CUSTODIAN IS STAFF - Re - VANCOUVER 1951

PERSONAL and
CONFIDENTIAL

Victoria Building,
7 O'Connor Street,
Ottawa, Ontario.

December 7th, 1949.

F. G. Shears, Esq.,
Director,
Office of the Custodian,
506 Royal Bank Building,
Vancouver, B. C.

Dear Mr. Shears: re Retiring Allowances

Replying to your letter of November 28th, addressed to Mr. Wright, I return herewith the statements concerning employees who will be leaving the Vancouver Office on December 31st, which statements have been duly approved for payment by the Deputy Custodian.

You will note that I return only the ribbon copies of the statements, the carbon copies being retained for our records here.

Yours very truly,

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

F.G. Shears
Director.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

1949 DEC 3 PM 12

UNDER SECRETARY OF STATE

Ottawa, December 3, 1949.

MEMORANDUM for DEPUTY CUSTODIAN

With reference to my memorandum of October 14th last, in connection with the gradual reduction of the staff of the Vancouver Office, I now enclose individual statements, in duplicate, covering the retiring allowance for those members of the staff of the Vancouver office who are slated for retirement at the end of this month.

As these have been prepared for your signature I will appreciate your approving the statements, in duplicate, and returning them to me for despatch to Vancouver in good time for the preparation of the cheques.

The Asst. Def. Custodian
A. H. C. Stevenson Mathieu

A. H. MATHIEU
Assistant Deputy Custodian

U.S.S. & Def. Custodian
6/12/49

Attach.

D. Mears
Director.

CUSTODIAN'S STAFF - VANCOUVER
Re-
1951

R517
Vol. 1
pt VII

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

ADDRESS ALL COMMUNICATIONS TO THE CUSTODIAN'S OFFICE AND PLEASE REFER TO

FILE No.

506 Royal Bank Bldg.,
Vancouver, B.C.,

November 28, 1949.

Private and Confidential

K. W. Wright, Esq.,
Chief Counsel,
Office of the Custodian,
Victoria Building,
7 O'Connor St.,
Ottawa, Ont.

Dear Mr. Wright: Retiring Bonuses

I have for acknowledgment your letter of Nov. 23rd in connection with the above.

In accordance with the requirements to be followed, I am now enclosing statements concerning employees who will be leaving the Vancouver Office on December 31st, which have been prepared in duplicate and signed by Mr. Good, together with my own approval and recommendation for payment.

In due course will you kindly present these for completion by the Deputy Custodian.

Yours very truly,

F. G. Shears,
Director.

FGS/GN
Encls.

Deputy Custodian

Director.

CUSTODIAN'S STAFF - VANCOUVER Re- 1951

R517 Vol 1 pt VII

MEMORANDUM for Mr. Mathieu:

Re: Mrs. Margaret Aileen A. CLEAVER

Length of Service: 3 years, 10 months, 14 days,
(from 15th February 1946 to 31st Dec. 1949)

Monthly Salary: $170.00

Retiring Bonus:
3 years, 10 months, 14 days @ $170.00 a year: $658.05

Annual Leave Credit:
13⅓ days @ $170.00 a month: $ 74.05

SUMMARY

Retiring Bonus	$ 658.05
Annual Leave Credit	74.05
Total	$ 732.10
Less Income Tax	109.80
Cheque	$ 622.30

Certified _____
Comptroller

Recommended for payment _____
Director.

Approved for payment:

_____
Deputy Custodian

_____
Director.

CUSTODIAN'S STAFF - GENERAL
Re - VANCOUVER
1951

RS17
V10.1
pt.VIII

MEMORANDUM for Mr. MATHIEU:

Re: Mrs. Margaret Aileen A. CLEAVER

(Continuously employed from - 15th February, 1946)

(Date of resignation - 31st December, 1949)

Length of service: 3 years, 10 months, 14 days

Period of employment	46 months 17 days
Less Leave of Absence without pay	00 " 3 "
Total Balance	46 months 14 days
Statutory Leave - 46½ months @ 1½ days	70 days
Statutory Leave taken	56½ "
Statutory Leave credit balance	13½ days
Sick Leave accumulated	70 days
Sick Leave taken	27½ "
Sick Leave credit balance	42½ days
Special Leave accumulated	23 days
Special Leave taken	00 "
Special Leave credit balance	23 days

B. GOOD
O/C ATTENDANCE RECORDS

Approved for adjustment:

Director.

CUSTODIAN'S STAFF - CANADA
Re - VANCOUVER
1951

RG117
Vol. 1
pt. VIII

MEMORANDUM for Mr. MATHIEU:

Re: Miss Flora Euphemia MATHESON

Length of Service: 7 years, 1 month, 0 days.
(from 1st Dec. 1942 to 31st Dec. 1949)

Monthly Salary: $235.00

Retiring Bonus:
7 years, 1 month, 0 days @ $235.00 a year: $1664.50

Annual Leave Credit:
13⅓ days @ $235.00 a month: $ 102.35

SUMMARY

Retiring Bonus	$ 1664.50
Annual Leave Credit	102.35
Total	$ 1766.85
Less Income Tax	265.00
Cheque #	$ 1501.85

Certified _____
Comptroller.

Recommended for payment:

_____
Director.

Approved for payment:

_____
Deputy Custodian.

CUSTODIAN'S STAFF - GENERAL
Re - VANCOUVER
1951

RG117 Vol. 1 pt VII

MEMORANDUM for Mr. MATHIEU:

Re: Miss Flora Euphemia MATHESON

(Continuously employed from - 1st December, 1942)

(Date of resignation - 31st December, 1949)

Length of service - 7 years, 1 month, 0 days.

Period of employment	85 months
Less: Leave of absence without pay	00 "
Total balance	85 months
Statutory Leave - 85 months at 1½ days	127½ days
Statutory Leave taken	114 "
Statutory Leave credit balance	13½ days
Sick Leave accumulated	127½ days
Sick Leave taken	63 "
Sick Leave credit balance	64½ days
Special Leave accumulated	42½ days
Special Leave taken	10 "
Special Leave credit balance	32½ days

B. GOOD
O/C ATTENDANCE RECORDS

Approved for adjustment:

Director

CUSTODIAN'S STAFF - VANCOUVER Re: GENERAL 1951

RG117 Vol. 1 pt. VIII

MEMORANDUM for Mr. MATHIEU:

Re: Mrs. Alma Graham McARTHUR

Length of Service: 7 years, 9 months, 19 days.
(from 12th March, 1942 to 31st Dec. 1949)

Monthly Salary: $375.00

Retiring Bonus:
7 years, 9 months, 19 days @ $375.00 a year: $ 2925.40

Annual Leave Credit:
13½ days @ $375.00 a month: $ 163.30

SUMMARY

Retiring Bonus	$ 2925.40
Annual Leave Credit	163.30
Total	3088.75
Less Income Tax (15%)	463.30
Cheque #	$2625.45

Certified _____
Comptroller.

Recommended for payment:

_____
Director.

Approved for payment:

_____
Deputy Custodian.

Director

CUSTODIAN'S STAFF - OTTAWA
Re. - VANCOUVER
1951

MEMORANDUM for Mr. MATHIEU:

Re: Mrs. Alma Graham McARTHUR

(Continuously employed from - 12th March, 1942)

(Date of resignation - 31st December, 1949)

Length of service - 7 years, 9 months, 19 days.

Period of employment	93½ months
Less: Leave of absence without pay	00 "
Total Balance	93½ months
Statutory Leave - 93½ months at 1½ days	140 days
Statutory Leave taken	126½ "
Statutory Leave credit balance	13½ days
Sick Leave accumulated	140 days
Sick Leave taken	119½ "
Sick Leave credit balance	20½ days
Special Leave accumulated	47 days
Special Leave taken	12 "
Special Leave credit balance	35 days

B. GOOD
O/C ATTENDANCE RECORDS

Approved for adjustment:

Director

CUSTODIAN'S STAFF - OTTAWA
Re: VANCOUVER
1951

RG117
Vol 1
pt VIII

MEMORANDUM for Mr. MATHIEU:

Re: Mrs. Mary Evalyn ROBERTSON

Length of Service: 6 years, 1 month, 5 days
(from 25th Nov. 1943 to 31st Dec. 1949)

Monthly Salary: $185.00

Retiring Bonus:
6 years, 1 month, 5 days @ $185.00 a year $ 1127.90

Annual Leave Credit:
18⅔ days @ $185.00 a month $ 110.40

SUMMARY

Retiring Bonus	$ 1127.90
Annual Leave Credit	110.40
Total	1238.30
Less Income Tax (15%)	185.75
Cheque #	$ 1052.55

Certified: _____
Comptroller

Approved for payment:

_____
Deputy Custodian.

Recommended for payment:

_____
Director.

_____
Director.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

RG 117
Vol 1
Pt VIII

MEMORANDUM for Mr. MATHIEU:

Re: Mrs. Mary Evelyn ROBERTSON

(Continuously employed from 25th November, 1943)

(Date of resignation - 31st December, 1949)

Length of service - 6 years, 1 month, 5 days.

Period of employment	73 months
Less: Leave of Absence without pay	00 "
Total balance	73 months
Statutory Leave - 73 months @ 1½ days	109½ days
Statutory Leave taken	91 "
Statutory Leave Credit Balance	18½ days
Sick Leave accumulated	109½ days
Sick Leave taken	69½ "
Sick Leave Credit Balance	40 days
Special Leave accumulated	36½ days
Special Leave taken	3½ "
Special Leave Credit Balance	33 days

B. GOOD
O/C ATTENDANCE RECORDS

Approved for adjustment:

Director.

CUSTODIAN'S STAFF - OTTAWA
Re: - VANCOUVER
1951

Vol. 1
Part VIII

MEMORANDUM for Mr. Mathieu:

Re: Mrs. Mary Margaret SCOBY

Length of Service: 1 year, 9 months, 26 days
(from 5th March, 1948 to 31st Dec. 1949)

Monthly Salary: $145.00

Retiring Bonus:
1 year, 9 months, 26 days @ $145.00 a year $ 263.90

Annual Leave Credit:
23⅓ days @ $145.00 a month: $ 109.90

SUMMARY

Retiring Bonus		$ 263.90
Annual Leave Credit		109.90
Total		$ 373.80
Less: Income Tax (15%)		56.05
Cheque #		$ 317.75

Certified: _____
Comptroller

Recommended for payment:

_____
Director.

Approved for payment:

_____
Deputy Custodian.

Approved for adjustment:

_____
Director.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

Vol. 1 Part VIII

MEMORANDUM for Mr. MATHIEU:

Re: Mrs. Mary Margaret SCOBY

(Continuously employed from 5th March, 1948)

(Date of resignation - 31st December, 1949)

Length of service - 1 year, 9 months, 26 days.

Period of employment	21¾ months
Less: Leave of absence without pay	00 "
Leave of absence without pay	21¾ months
Statutory Leave- 21¾ months @ 1½ days	33 days
Statutory Leave taken	9½ "
Statutory Leave Credit Balance	23½ days
Sick Leave accumulated	33 days
Sick Leave taken	3 "
Sick Leave Credit Balance	30 days
Special Leave accumulated	11 days
Special Leave taken	00 "
Special Leave Credit Balance	11 days

B. GOOD
O/C ATTENDANCE RECORDS

Approved for adjustment:

Director.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

MEMORANDUM for Mr. MATHIEU:

Re: Mr. William James JOHNSTON

Length of Service: 6 years, 8 months, 0 days
(from 1st May, 1943 to 31st December, 1949)

Monthly Salary: $300.00

Retiring Bonus:
6 years, 8 months, 0 days @ $300.00 a year $2000.00

Annual Leave Credit:
13⅓ days @ $300.00 a month: $130.65

SUMMARY

Retiring Bonus	$2000.00
Annual Leave Credit	130.65
Total	2130.65
Less Income Tax	319.60
Cheque #	$1811.05

Certified _____
Comptroller.

Recommended for payment:
F.G.Mears
Director.

Approved for payment:
_____
Deputy Custodian

F.G.Mears
Director.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

MEMORANDUM for Mr. MATHIEU:

Re: Mr. William James JOHNSTON

(Continuously employed from 1st May, 1943)

(Date of resignation - 31st December, 1949)

Length of Service - 6 years, 8 months, 0 days.

Period of employment	80 months
Less: Leave of Absence without pay	00 "
Total balance	80 months
Statutory Leave - 80 months @ 1½ days	120 days
Statutory Leave taken	106½ "
Statutory Leave Credit Balance	13½ days
Sick Leave accumulated	120 days
Sick leave taken	68 "
Sick Leave credit balance	52 days
Special Leave: Accumulated	40 days
Special Leave taken	3 "
Special Leave Credit Balance	37 days

B. GOOD
O/C ATTENDANCE RECORDS

Approved for adjustment:

Director.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

J-65
Private & Confidential

Victoria Bldg., 7 O'Connor St.,
Ottawa, Ontario
November 26th, 1949

F. G. Shears, Esq.,
Director,
Office of the Custodian,
506 Royal Bank Building,
Vancouver, B. C.

Dear Mr. Shears:

With further reference to your communication of the 18th instant, I enclose herewith form covering the term of employment of Mrs. Clare V. Hyde, and you will note that Mr. Stein has approved payment to her of the sum of $275.40 covering retirement bonus, and annual leave credit.

Will you kindly make arrangements to forward a cheque for this amount to Mrs. Hyde.

Yours very truly,

K. W. WRIGHT
CHIEF COUNSEL

KWW/JF
Encl.

Approved for adjustment:

A. W. Mathieu
Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

RG 117
Vol 1
pt VIII

AHM/L

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

1949 NOV 24 PM 4:32 Ottawa, November 24th, 1949.

UNDER SECRETARY OF STATE

MEMORANDUM for DEPUTY CUSTODIAN

Mr. Shears has just informed me that Mrs. Clare Valerie Hyde, an employee of the Vancouver Office who was slated to leave at the end of this year, has been able to find another position and Mr. Shears has agreed to allow her to leave immediately.

I am, therefore, enclosing a statement indicating the retiring allowance to which she is entitled, which I would ask you to approve in duplicate, one copy for the Vancouver Office records and one to be retained here.

Submitted for your approval, please.

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

Approved for adjustment:

Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

pt VII
Vol. 1
1951

CANADA
DEPARTMENT OF THE SECRETARY OF STATE
OFFICE OF THE CUSTODIAN

ADDRESS ALL COMMUNICATIONS TO THE CUSTODIAN'S OFFICE
PLEASE REFER TO
FILE NO.

506 Royal Bank Bldg.,
Vancouver, B.C.,

November 18, 1949.

PRIVATE & CONFIDENTIAL

K.W. Wright, Esq.,
Chief Counsel,
Office of the Custodian,
Victoria Bldg.,
7 O'Connor St.,
Ottawa, Ont.

Dear Mr. Wright:

Mrs. Hyde, who was slated to leave at the end of the year, has been able to find another position. She has discussed this matter with me and it is mutually agreeable that she leave at once rather than stay until the end of the year.

I am enclosing information regarding the period of her employment in the same form that has been previously supplied in connection with the termination of employment of other members of our staff.

In anticipation of the reduction in staff at the end of the year which has already been agreed upon, I am also enclosing employment information in regard to the following, so that the matter of bonus can also be dealt with in their cases:

Mrs. A. Cleaver
Miss F. Matheson
Mrs. A.G. McArthur
Mrs. E. Robertson
Mrs. M. Scoby

Mr. W.J. Johnston

Yours very truly,

F.G. Shears,
Director.

FGS/GN
Encls.

23/11/49

Approved for adjustment:

Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA
Re VANCOUVER
1951

R317 Vol.1 pt VIII

MEMORANDUM for the DEPUTY CUSTODIAN:

Re: Mrs. Clare Valerie HYDE

Length of Service: 1 year, 9 months, 5 days.
(from 14th Feb./48 to 19th Nov./49)

Monthly Salary: $150.00

Retiring Bonus:
1 year, 9 months, 5 days at $150.00 a year: $264.55

Annual Leave Credit:
12 days at $150.00 a month: $59.45

SUMMARY

Retiring Bonus	$ 264.55
Annual Leave Credit	59.45
Total:	$ 324.00
Less Income Tax (15%)	48.60
Cheque #	$ 275.40

A.W. Mathieu
Assistant Deputy Custodian

Approved for payment:

C. Stein
Deputy Custodian

JMG
23/11/49

Approved for adjustment:

A.W. Mathieu
Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

RG117
Vol. 1
pt VIII

MEMORANDUM for Mr. MATHIEU:

Re: Mrs. Clare Valerie HYDE

(Continuously employed from - 14th February, 1948)
(Date of resignation - 19th November, 1949).

Length of Service: 1 year, 9 months, 5 days.

Period of employment	21 months
Less - Leave of Absence without pay	00 "
Total balance	21 months
Statutory Leave - 21 months at 1½ days	31½ days
" " taken	19½ "
Statutory Leave credit balance	12 days
Sick Leave accumulated	31½ days
Sick Leave taken	14 "
Sick Leave credit balance	17½ days
Special Leave accumulated	10½ days
Special Leave taken	6 "
	4½ days

H. GOOD
O/C ATTENDANCE RECORDS

Approved for adjustment:

Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA
Re. - VANCOUVER
1951

RG117
Vol. 1
pt VIII

Victoria Building,
7 O'Connor Street,
Ottawa, Ontario.

AHM/G PERSONAL AND CONFIDENTIAL October 19th, 1949.

F. G. Shears, Esq.,
Director,
Office of the Custodian,
506 Royal Bank Building,
Vancouver, B.C.

Dear Mr. Shears,-

I refer to your two letters of October 12th, one relative to reduction of staff and the other re the case of Mrs. McArthur.

Both these letters were placed before Mr. Stein who now instructs me to inform you that your suggestions for the gradual reduction of staff appears to him to be in order.

As to Mrs. A. G. McArthur, he is sorry but advises that she is not considered quite the suitable type for the position of Regional Citizenship Officer or Liaison Officer (classified by the Civil Service Commission as Administrative Officer, Grade 3). He states further that even if we wanted her he is afraid that the Civil Service Commission would not pass her on account of her being a married woman and of her age.

You understand, of course, that while we have retained some of our married women taken on during the war years because of the special work they were doing, we as a general rule have to follow the practice of other Departments, and we could not now engage a married woman particularly where the husband is alive and working. This is more so because of the fact that there are still a number of returned soldiers with marital obligations who would have the preference over everyone else.

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

RG11 Vol. 1 pt VIII

It is regretted, under the circumstances, that because of these restrictions nothing can be done for Mrs. McArthur.

Yours sincerely,

A. H. Mathieu,
Assistant Deputy Custodian.

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

RG117
Vol. 1
pt VIII

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

Ottawa, October 19, 1949.

MEMORANDUM

FOR MR. MATHIEU :

re: Vancouver Office Staff

With reference to your memorandum of the 14th instant and Mr. Shears' two letters to you of the 12th instant, copies of which were attached thereto, and confirming my telephone conversation with you on the 18th instant :

1. The suggestions of the Director of the Vancouver Office for gradual reduction of staff appear to me to be in order;

2. As to Mrs. A. G. McArthur, I am sorry but I find that she is not considered quite the suitable type for the position of Regional Citizenship Officer or Liaison Officer (classified by the Civil Service Commission as Administrative Officer, Grade 3). Furthermore, even if we wanted her, I am afraid the Civil Service Commission would not pass her on account of her being a married woman and of her age. I understand, on the other hand, that there is no opening for her in your office here (and, if I remember well, she would not be very much interested in a position in Ottawa).

I return herewith your memorandum of the 14th instant with its enclosures.

OFFICE OF THE CUSTODIAN
RECEIVED
OCT 19 1949
PASS TO.....
TRANSFER TO.....
ANSWER BY FILE

C. Stein
Under Secretary of State
and Deputy Custodian.

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

CUSTODIAN'S STAFF - OTTAWA
Re-VANCOUVER
1951

R517
Vol 1
pt VIII

AHM/L

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

1949 OCT 14 PM 12:10

Ottawa, October 14th, 1949.

UNDER SECRETARY
OF STATE

MEMORANDUM for MR. STEIN

With reference to our telephone conversation of this morning, I attach hereto copies of two letters received from Mr. Shears of the Vancouver office.

I shall await the opportunity of discussing the matter with you personally.

A. H. Mathieu
Assistant Deputy Custodian

Attach.

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

R5-17
vol.1
pt. VIII

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

ADDRESS ALL COMMUNICATIONS TO THE CUSTODIAN'S OFFICE

PLEASE REFER TO

FILE NO.

506 Royal Bank Bldg.,
Vancouver, B.C.,

October 12, 1949.

A.H. Mathieu, Esq.,
Assistant Deputy Custodian,
Office of the Custodian,
Victoria Building,
7 O'Connor St.,
Ottawa, Ont.

Dear Mr. Mathieu:

I received your private and confidential letter of September 27th and have since been giving careful thought to the matter of staff reduction. The unknown factor is of course, the quantity of work which may still be required in regard to matters connected with the Claims Commission.

A very great amount of special and detailed work has been required during the past months, but with the indication that the Commission work is nearing completion and that a final report may be expected in a few months, the reduction in staff which you suggest may rightly be considered.

It is my understanding that if and when the recommendations of the Commissioner are approved and the money for payment of claims made available, this office will be the vehicle for distribution. This would certainly appear to be the logical procedure. I feel therefore, that our Accounting Department should remain undisturbed and while the remaining members of our staff have given loyal service, their special qualifications may not now be so necessary. I am therefore advising the following that they must figure on the termination of their employment as at the end of the year:

Mrs. A.G. McArthur
Mrs. M.A.A. Cleaver
Mrs. C.V. Hyde
Miss F. E. Matheson
Mrs. M.M. Scoby
Mr. W. J. Johnston

This will leave a staff of six men and five women, and it may be that at the turn of the year when we know exactly what remains to be done,

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

RG11 vol.1 pt.VII

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

A.H. Mathieu, Esq. - 2 - October 12, 1949.

it will be possible to reduce the staff somewhat further.

The co-operation which I have received from all members of this office makes the above requirement far from pleasant, but I am sure that those concerned will accept the situation, knowing that the temporary nature of this office makes it inevitable.

Yours very truly,

F.G. Shears,
Director.

FGS/GN

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

506 Royal Bank Bldg.,
Vancouver, B.C.,

October 12, 1949.

A.H. Mathieu, Esq.,
Assistant Deputy Custodian,
Office of the Custodian,
Victoria Building,
7 O'Connor St.,
Ottawa, Ont.

Dear Mr. Mathieu:

In reply to your letter of September 27th dealing with the question of staff reduction and in regard to which I have had telephone conversations with Mr. Wright, with considerable reluctance it was considered necessary to include the name of Mrs. McArthur.

Mrs. McArthur was among the first to be employed in this organization, being engaged in March, 1942. It is entirely true to say that during subsequent years no one has sought more to safeguard the Custodian's interests or been more loyal in seeking to carry out the responsibilities of this office. Especially since Mr. Wright was transferred to Ottawa, her legal knowledge and technical understanding of problems beyond the range of the average employee has been of inestimable value.

This is not being written as a valedictory panegyric, but in order that the possibility of transferring her to another government post where her services and ability could be used, should if possible, not be overlooked.

In this connection, Mrs. McArthur had the opportunity of a brief conference with Mr. Stein when he visited here recently. At that time mention was made of the proposed expansion of the Citizenship Branch of the Department of the Secretary of State, and the anticipated appointment of a Regional Director in the near future, and the possibility of Mrs. McArthur being interested in this position. Mr. Stein instructed me to bring this to your attention so that her qualifications and availability might not be overlooked.

From my knowledge of what would be required from the head of such a department, I would think that her organizational

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

CUSTODIAN VS STAFF - VANCOUVER
Re- OTTAWA
1951

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

A.H. Mathieu, Esq. - 2 - Oct. 12, 1949.

ability and aptitude in public speaking and public relations would make her exceptionally suited for such a position, and one in whom dependence could be placed to capably direct and carry out the purposes of such a department.

If Mr. Stein should consider the desirability of making a recommendation as suggested above, I understand that the Hon. Allison Glen and The Commissioner for Indian Affairs, Mr. Robert Hoey, both have direct knowledge of her capabilities through association with her on committees, dealing with various public affairs.

It will be appreciated therefore, if you will channel the contents of this letter so that further consideration may be given to the possibility of using Mrs. McArthur for the position referred to or in some other service in which her qualifications could profitably be used.

Yours very truly,

F.G. Shears

F.G. Shears,
Director.

FGS/GN

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

CUSTODIAN VS STAFF - VANCOUVER Re- OTTAWA 1951

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

file

506 Royal Bank Bldg.,
Vancouver, B.C.,
May 9, 1949.

Private and Confidential

A.H. Mathieu, Esq.,
Assistant Deputy Custodian,
Office of the Custodian,
Victoria Bldg.,
7 O'Connor St.,
Ottawa, Ont.

Dear Mr. Mathieu:

Thank you very much for your letter of May 6th relative to salary adjustments for Mr. Good and myself. This consideration is greatly appreciated.

As you are aware, our purpose is to press the affairs of this office towards completion as soon as settlement of claims has been brought to a final conclusion.

Yours very truly,

F.G. Shears,
Director.

FGS/GN

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

AHM/L

Ottawa, May 6th, 1949.

F. G. Shears, Esq.,
Director,
Office of the Custodian,
506 Royal Bank Building,
Vancouver, B. C.

Dear Mr. Shears,-

I wish to refer to your letter of April 29th, addressed to Mr. Wright, relative to an adjustment of salary in your case and that of Mr. Good.

After discussing this matter with Mr. Stein, Under Secretary of State and Deputy Custodian, I was instructed to prepare a recommendation based on the figures recently approved for the senior officers of this office. This has been submitted and has now been approved by Mr. Gibson, Acting Secretary of State.

I enclose herewith original memorandum showing Mr. Gibson's signature, for audit purposes.

Yours sincerely,

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

CUSTODIAN VS STAFF - OTTAWA
Re-VANCOUVER
1951

Ottawa, May 3rd, 1949.

MEMORANDUM for MR. STEIN

I attach herewith a letter from Mr. F. G. Shears, Director of our Vancouver Office, recommending an adjustment of salary in his case as well as that of Mr. B. Good, Comptroller of that office.

As stated to you over the telephone, these two Officers were not included in the adjustment for Officers of this office approved by the Acting Secretary of State on April 12th last.

In view of the fact that both Mr. Shears and Mr. Good will be required to carry the responsibility of winding up the Vancouver office after the Commission has completed its work, with a view to transferring all the records to Ottawa, I would recommend the following increases, retoractive to January 1st, 1949, the date set by the Acting Secretary of State for the Officers of this office:

		Actual Salary	Increase	New Salary
F. G. Shears	Director, Vancouver Office	$6,000	$300	$6,300
B. Good	Comptroller, Vancouver Office	4,800	240	5,040

These figures, I may explain, follow as closely as possible the increases granted to our own Officers here.

Submitted for consideration and approval, please.

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

CUSTODIAN VS STAFF - OTTAWA
Re-VANCOUVER
1951

J-65

May 2nd, 1949

MEMORANDUM FOR MR. MATHIEU

In accord with your request, I wish to submit the following information in regard to salaries of Messrs. Shears and Good of the Vancouver Office.

	Date of Employ	Initial	SALARIES Increases	Present
F. G. Shears Director	April 1/42	$250.00	July 1/42 - 300.00 Sep. 1/42 - 350.00 Dec. 1/42 - 400.00 Sep. 1/46 - 450.00 Oct. 1/47 - 500.00	$500.00
			Inc 20% p.a.	25.00 125.00
B. Good Comptroller	Aug. 1/42	$300.00	June 1/45 - 325.00 Sep. 1/46 - 365.00 Oct. 1/47 - 400.00	$400.00
			Inc. 10% p.a.	20.00 140.00

K. W. WRIGHT

KWW/JF

B. Good for G.F.

B. GOOD
O/C ATTENDANCE RECORDS

April 23, 1949.

Approved for adjustment:

Assistant Deputy Custodian

CUSTODIAN VS STAFF - VANCOUVER Re- 1951

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

ADDRESS ALL PUBLICATIONS TO THE CUSTODIAN'S OFFICE

PLEASE REFER TO

FILE NO.

506 Royal Bank Bldg.,
Vancouver, B.C.,
April 29, 1949.

PRIVATE AND CONFIDENTIAL

K.W. Wright, Esq.,
Counsel to the Custodian,
Office of the Custodian,
Victoria Bldg.,
7 O'Connor St.,
Ottawa, Ont.

Dear Mr. Wright:

At the time the last increase in staff salaries was authorized retroactive to October 1, 1948, it was indicated that consideration would be given to employees in higher categories at a later date.

As you are aware, a considerable curtailment is being made in the staff at the end of May, with further reductions as soon as possible later.

The work involved in arriving at the adjustments required under the settlement for claims to be recommended by the Hon. Mr. Justice Bird will fall mainly upon the Accounting Department. In this connection I am most anxious that Mr. Good should have every encouragement possible to continue with us until the work of the office is complete. If it is in order, therefore, I would ask that the question of salary changes at least be considered at the present time. The life of the office will in any case be limited once final settlements have been made in connection with claims.

As far as my own remuneration is concerned, I am content as in the past to leave this entirely on its merits. I believe you are aware that in the varying phases through which this office has passed, my position has been no sinecure and I am inclined to think that Mr. Justice Bird has been very favourably impressed with the management of the office, in spite of the fact

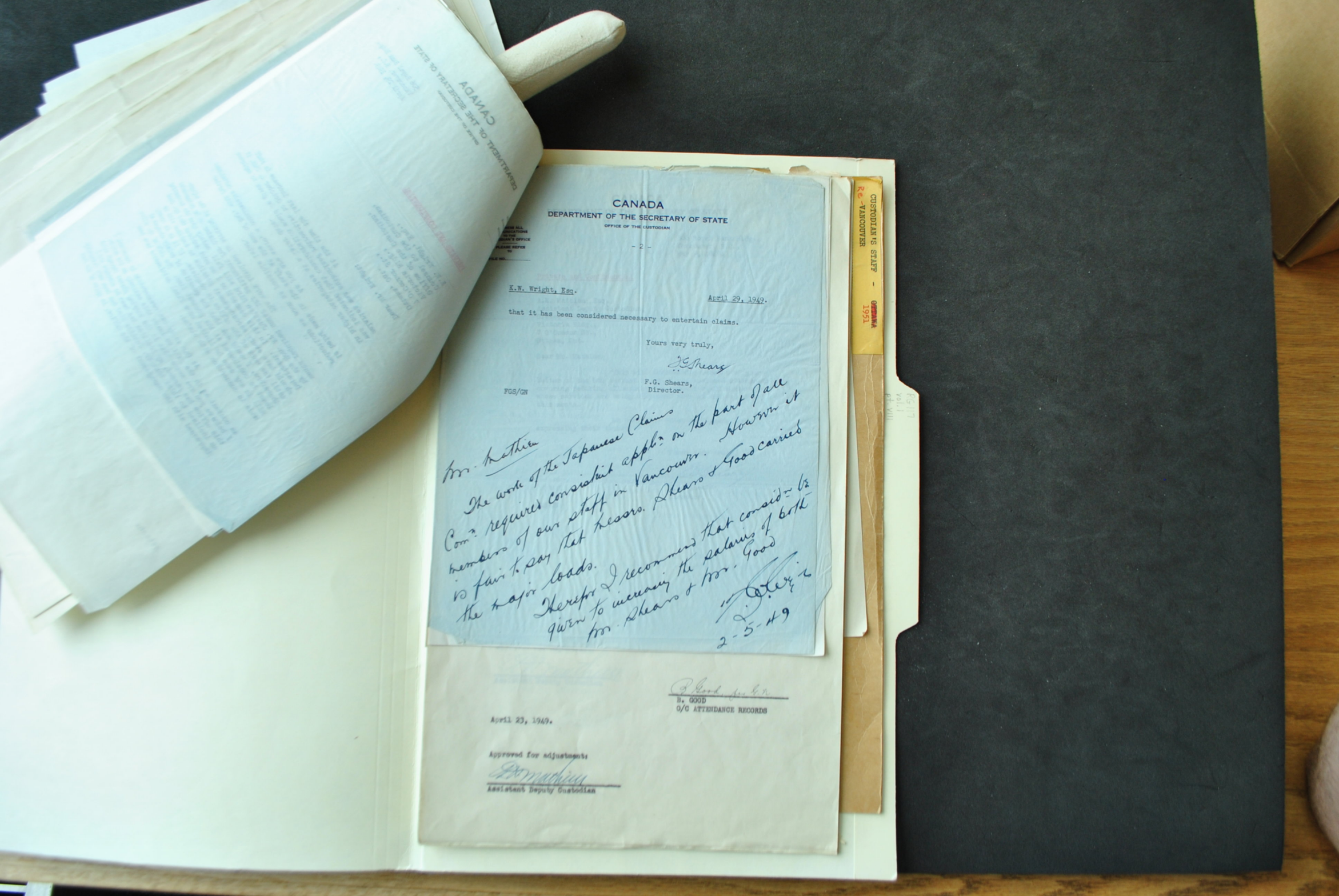
B. Good, for G.R.
B. GOOD
O/C ATTENDANCE RECORDS

April 23, 1949.

Approved for adjustment:

D. Machum
Assistant Deputy Custodian

CUSTODIAN VS STAFF - OTTAWA
Re - VANCOUVER
1951



CANADA
DEPARTMENT OF THE SECRETARY OF STATE
OFFICE OF THE CUSTODIAN

- 2 -

K.W. Wright, Esq. April 29, 1949.

that it has been considered necessary to entertain claims.

Yours very truly,

F.G. Shears

F.G. Shears,
Director.

FGS/GN

Mr. Mathieu

The work of the Japanese Claims Com'n. requires consistent applic'n on the part of all members of our staff in Vancouver. However it is fair to say that Messrs. Shears & Good carried the major loads.

Therefor I recommend that consid'n be given to increasing the salaries of both Mr. Shears & Mr. Good

J.L. 2-5-49

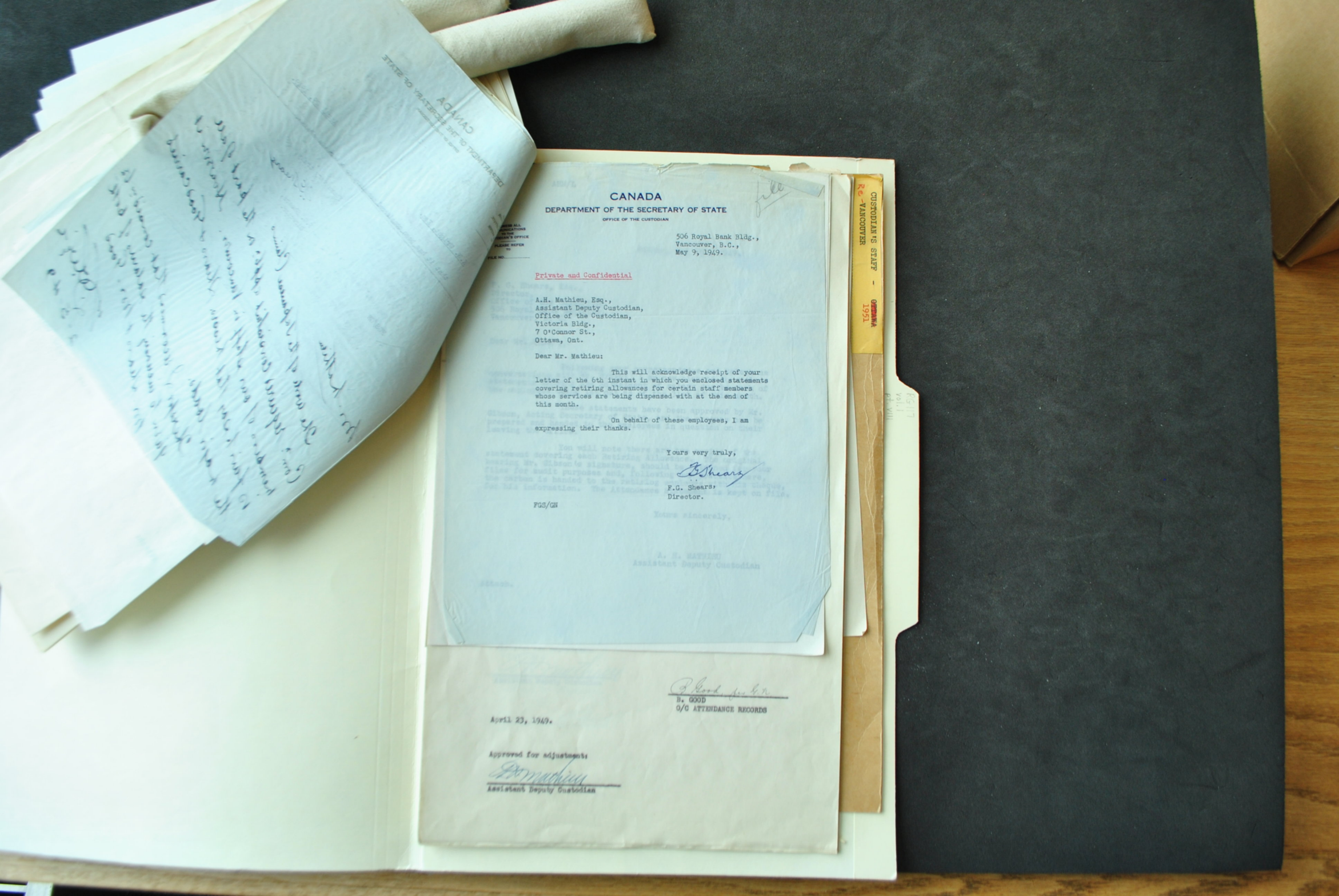
B. Good for G.K.
B. GOOD
O/C ATTENDANCE RECORDS

April 23, 1949.

Approved for adjustment:

Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA
Re-VANCOUVER
1951



CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

506 Royal Bank Bldg.,
Vancouver, B.C.,
May 9, 1949.

Private and Confidential

A.H. Mathieu, Esq.,
Assistant Deputy Custodian,
Office of the Custodian,
Victoria Bldg.,
7 O'Connor St.,
Ottawa, Ont.

Dear Mr. Mathieu:

This will acknowledge receipt of your letter of the 6th instant in which you enclosed statements covering retiring allowances for certain staff members whose services are being dispensed with at the end of this month.

On behalf of these employees, I am expressing their thanks.

Yours very truly,

F.G. Shears,
Director.

FGS/GN

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

B. GOOD
O/C ATTENDANCE RECORDS

April 23, 1949.

Approved for adjustment:

Assistant Deputy Custodian

AHM/L

Ottawa, May 6th, 1949.

F. G. Shears, Esq.,
Director,
Office of the Custodian,
506 Royal Bank Building,
Vancouver, B. C.

Dear Mr. Shears,-

Following your correspondence and telephone conversations with Mr. Wright, I am now pleased to enclose statements showing the adjustment of salary due to each of the employees being let out as of the 31st of this month.

These statements have been approved by Mr. Gibson, Acting Secretary of State, and the cheques can be prepared and handed to the employees in question on their leaving the office.

You will note there are two copies of the statement covering each Retiring Allowance. The original, bearing Mr. Gibson's signature, should be retained for your files for audit purposes and, following our practice here, the carbon is handed to the retiring employee with his cheque, for his information. The Attendance Statement is kept on file.

Yours sincerely,

A. H. MATHIEU
Assistant Deputy Custodian

Attach.

B. Good, jr. G.R.
B. GOOD
O/C ATTENDANCE RECORDS

April 23, 1949.

Approved for adjustment:

A.H. Mathieu
Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

Ottawa, May 2nd, 1949.

MEMORANDUM for MR. STEIN

Mr. Shears, Director of the Vancouver Office, has now reported that he can reduce the staff of that Office as of May 31st next by nine (9) employees, whose services will no longer be required.

I now attach statement in each case covering retiring allowance usually granted which I would ask you to please have signed by the Acting Secretary of State at your convenience.

D D Mathieu

Assistant Deputy Custodian

B. Good jr. G.R.

B. GOOD

O/C ATTENDANCE RECORDS

April 23, 1949.

Approved for adjustment:

D D Mathieu

Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA

Re - VANCOUVER

1951

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

IN ALL COMMUNICATIONS TO THE CUSTODIAN'S OFFICE PLEASE REFER TO

FILE NO.

506 Royal Bank Bldg.,
Vancouver, B.C.,
April 23, 1949.

Your File J-65

K.W. Wright, Esq.,
Counsel to the Custodian,
Office of the Custodian,
Victoria Bldg.,
7 O'Connor St.,
Ottawa, Ont.

Dear Mr. Wright:

As requested in your letter of the 21st instant addressed to Mr. Shears, I am enclosing herewith Forms in duplicate prepared for the nine employees retiring on the 31st of May.

Yours very truly,

B. Good,
Comptroller.

BG/GN
Encls.

B. Good, for G.N.
B. GOOD
O/C ATTENDANCE RECORDS

April 23, 1949.

Approved for adjustment:

Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

MEMORANDUM for Mr. MATHIEU:

Re: Mr. Robert Gowland BELL

(Continuously employed from - 29th July, 1942)

(Date of resignation - May 31, 1949.)

Length of service - 6 years, 10 months, 2 days.

Period of employment	82 months
Less 00 Months Leave of Absence without pay	00 "
Total balance	82 months
Statutory Leave - 82 months at 1½ days	123 days
" " taken	106 "
Statutory Leave credit balance	17 days
Sick Leave accumulated	123 days
Sick Leave taken	24 "
Sick Leave credit balance	99 days
Special Leave accumulated	41 days
Special Leave taken	8 "
Special Leave credit balance	33 days

B. Good, for G.K.
B. GOOD
O/C ATTENDANCE RECORDS

April 23, 1949.

Approved for adjustment:

J.D. Mathieu
Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

MEMORANDUM for Mr. MATHIEU:

Re: Mr. Bernard Rothwell DUSENBURY

(Continuously employed from Oct. 22, 1942)

(Date of resignation - May 31, 1949)

Length of service - 6 years, 7 months, 9 days

Period of employment	79 months
Less 00 Leave of Absence without pay	00 "
Total balance	79 months
Statutory Leave - 79 months at 1½ days per month	118½ days
Statutory Leave taken	97½ "
Statutory Leave credit balance	21 days
Sick Leave accumulated	118½ days
Sick Leave taken	103 "
Sick Leave credit balance	15½ days
Special Leave accumulated	39 days
Special Leave taken	14 "
Special Leave credit balance	25 days

B. Good per G.D.
B. GOOD
O/C ATTENDANCE RECORDS

April 23, 1949.

Approved for adjustment:

A.D. Mathieu
Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

MEMORANDUM for Mr. MATHIEU:

Re: Mr. Ian Macpherson

(Continuously employed from March 14, 1942)

(Date of resignation - May 31, 1949)

Length of service - 7 years, 2 months, 17 days

Period of employment	86½ months
Less 2 months Leave of Absence without pay	2 "
Total balance	84½ months
Statutory Leave - 84½ months at 1½ days per month	127 days
Statutory Leave taken	109 "
Statutory Leave credit balance	18 days
Sick Leave accumulated	127 days
Sick Leave taken	101 "
Sick Leave credit balance	26 days
Special Leave accumulated	42 days
Special Leave taken	28 "
Special Leave credit balance	14 days

B. Good per G.T.
B. GOOD
O/C ATTENDANCE RECORDS

April 23/49

Approved for adjustment:

Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

MEMORANDUM for Mr. MATHIEU:

Re: Miss Margaret Doreen Harriet DAVIDSON

(Continuously employed from January 29, 1945)

(Date of resignation - May 31, 1949)

Length of service - 4 years, 4 months, 2 days

Period of employment	52 months
Less 0 months Leave of Absence without pay	0 "
Total balance	52 months
Statutory Leave - 52 months at 1½ days per month	78 days
Statutory Leave taken	56 "
Statutory Leave credit balance	22 days
Sick Leave accumulated	78 days
Sick Leave taken	32 "
Sick Leave credit balance	46 days
Special Leave accumulated	26 days
Special Leave taken	12 "
Special Leave credit balance	14 days

B. Good for G.T.
B. GOOD
O/C ATTENDANCE RECORDS

April 23, 1949.

Approved for adjustment;

Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

MEMORANDUM for Mr. MATHIEU:

Re: Miss Gladys Erlene LA CASSE

(Continuously employed from Nov. 26, 1947)

(Date of resignation - May 31, 1949)

Length of Service - 1 year, 6 months, 5 days.

Period of employment	18 months
Less ½ month Leave of Absence without pay	½ "
Total balance	17½ months
Statutory Leave - 17½ months at 1½ days per month	26 days
Statutory Leave taken	6 "
Statutory Leave credit balance	20 days
Sick Leave accumulated	26 days
Sick Leave taken	25 "
Sick Leave credit balance	1 day
Special Leave accumulated	9 days
Special Leave taken	2 "
Special Leave credit balance	7 days

B. Good for B.G.
B. GOOD
O/C ATTENDANCE RECORDS

April 23, 1949.

Approved for adjustment:

J.D. Mathieu
Assistant Deputy Custodian.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

MEMORANDUM for Mr. MATHIEU:

Re: Miss Frances Letitia MAY

(Continuously employed from June 23, 1947)

(Date of resignation - May 31, 1949)

Length of service - 1 year, 11 months, 8 days

Period of employment	23 months
Less 00 months Leave of Absence without pay	00 "
Total balance	23 months
Statutory Leave - 23 months at 1½ days per mo.	34½ days
Statutory Leave taken	15 "
Statutory Leave credit balance	19½ days
Sick Leave accumulated	34½ days
Sick Leave taken	15 "
Sick Leave credit balance	19½ days
Special Leave accumulated	11 days
Special Leave taken	3 "
	8 days

B. Good per G.T.
B. GOOD
O/C ATTENDANCE RECORDS

April 23/49

Approved for adjustment:

A.B. Mathieu
Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

MEMORANDUM for Mr. MATHIEU:

Re: Mrs. Christine Flora McCLUGHAN

(Continuously employed from May 13, 1948)

(Date of resignation - May 31, 1949)

Length of service - 1 year, 0 months, 3 days

Period of employment	12½ months
Less ½ month Leave of Absence without pay	½ "
Total balance	12 months
Statutory Leave - 12 months at 1½ days per month	18 days
Statutory Leave taken	0 "
Statutory Leave credit balance	18 days
Sick Leave accumulated	18 days
Sick Leave taken	10 "
Sick Leave credit balance	8 days
Special Leave accumulated	6 days
Special Leave taken	1 "
Special Leave credit balance	5 days

B. Good for G.P.
B. GOOD
O/C ATTENDANCE RECORDS

April 23/49

Approved for adjustment:

E.D. Mathieu
Assistant Deputy Custodian.

CUSTODIAN'S STAFF - VANCOUVER
Re - OTTAWA
1951

MEMORANDUM for Mr. MATHIEU:

Re: Miss Margaret Boyd FOLLARD

(Continuously employed from March 19, 1942)

(Date of resignation - May 31, 1949)

Length of service - 7 years, 2 months, 12 days

Period of employment	86 months
Less 00 months Leave of Absence without pay	00 "
Total balance	86 months
Statutory Leave - 86 months at 1½ days per month	129 days
Statutory Leave taken	108 "
Statutory Leave credit balance	21 days
Sick Leave accumulated	129 days
Sick Leave taken	108 "
Sick Leave credit balance	21 days
Special Leave accumulated	43 days
Special Leave taken	18 "
Special Leave credit balance	25 days

B. Good for B.G.

B. GOOD
O/C ATTENDANCE RECORDS

April 23, 1949

Approved for adjustment:

J.D. Mathieu

Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

MEMORANDUM for Mr. MATHIEU:

Re: Mrs. Margaret Hilda Louise WANSTALL

(Continously employed from March 22, 1948)

(Date of resignation - May 31, 1949)

Length of service - 1 year, 2 months, 9 days

Period of employment	14½ months
Less ½ month Leave of Absence without pay	½ "
Total balance	14 months
Statutory Leave - 14 months at 1½ days per month	21 days
Statutory Leave taken	0 "
Statutory Leave credit balance	21 days
Sick Leave accumulated	21 days
Sick Leave taken	10 "
Sick Leave Credit balance	11 days
Special Leave accumulated	7 days
Special Leave taken	2 "
Special Leave credit balance	5 days

B. Good for G.K.
B. GOOD
O/C ATTENDANCE RECORDS

April 23, 1949.

Approved for adjustment:

J.E. Mathieu
Assistant Deputy Custodian

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

P.C.I.T.
Vol. 1
Ex. VIII

AHM/L

PERSONAL AND
CONFIDENTIAL

Victoria Building,
7 0'Connor Street,
Ottawa, Ontario.

January 21st, 1949.

F. G. Shears, Esq.,
Director,
Office of the Custodian,
506 Royal Bank Building,
Vancouver, B. C.

Dear Mr. Shears,-

Further to your letter of January 18th and your telephone conversation this morning with Mr. Wright, I am now pleased to enclose a copy of the list of your staff showing the proposed new salaries, to be adjusted as of October 1st, 1948, which was approved today by Dr. Coleman as Deputy Custodian. You will note that the three top officers, including yourself, have not been included in this adjustment. This is because the present salaries in these cases are above the classes recently approved for adjustment by the Government.

I regret the delay in forwarding this to you but this, as you know, was occassioned by the fact we did not have a complete list of present salaries paid in the Vancouver office. The list reached us yesterday and we lost no time in getting it approved on the same basis as the adjustment made at Ottawa, plus a few higher increases to bring certain members of your staff up to the salary class to which they belong.

You will note there is an additional column on the list headed "Approved New Salary" which has been left blank. This column need not have appeared on the list as the third column was sufficient and the approval was given on that basis.

In order to offset any rumours that may reach you unofficially, I may state for your personal and confidential information/

CUSTODIAN'S STAFF - OTTAWA
Re -VANCOUVER
1951

Hyde, Mrs. C. V., 130.00 20.00 150.00

Not included in present recommendations:

Shears, Frank G.,	Director,	$500.00
McArthur, Mrs. A.G.,	Supervisor,	375.00
Good, B.,	Chief Accountant,	400.00

JMG
5/1/49

Approved
Custodian
per 8/48.
21/1/49

information, that Dr. Coleman has completed his work as Under Secretary of State as of yesterday, but is continuing as Deputy Custodian. It will probably be some weeks before he has completely severed his connections with this office.

I trust that the salary adjustment will prove satisfactory to you and to the rest of the staff.

With best regards,

Yours sincerely,

Assistant Deputy Custodian

ENCL:

Hyde, Mrs. C. V.,	130.00	20.00	150.00

Not included in present recommendations:

Shears, Frank G., Director,	$500.00
McArthur, Mrs. A.G., Supervisor,	375.00
Good, B., Chief Account,	400.00

JMG
5/1/49

Approved [illegible] 21/1/49

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

ANDUM for Mr. MATHIEU:

Vancouver Office

SALARY ADJUSTMENTS
as of the 1st October, 1948.

	Actual Salary	Increase	Proposed New Salary	Approved New Salary
General Administration:				
Macpherson, Ian,	$295.00	$15.00	$310.00	$
Bell, R. G.,	280.00	20.00	300.00	
Brown, M. L.,	280.00	20.00	300.00	
Cuming, John,	280.00	20.00	300.00	
Dusenbury, B. R.,	280.00	20.00	300.00	
Johnston, W. J.,	280.00	20.00	300.00	
Matheson, Miss F. E.,	220.00	15.00	235.00	
Robertson, Mrs. M. E.,	160.00	25.00	185.00	
Spratt, Miss E. J.,	150.00	25.00	175.00	
Accounting:				
Reed, C. H.,	320.00	15.00	335.00	
Nutter, W. G.,	280.00	20.00	300.00	
Kale, Mrs. E. C.,	150.00	25.00	175.00	
Secretaries:				
Cleaver, Mrs. M. A.,	155.00	15.00	170.00	
Allan, Miss H. M.,	150.00	15.00	165.00	
Davidson, Miss M. D.,	150.00	15.00	165.00	
Norrington, Miss G.,	150.00	25.00	175.00	
Pollard, Miss M. B.,	150.00	25.00	175.00	
STENOGRAPHERS:				
LaCasse, Miss G. E.,	130.00	15.00	145.00	
May, Miss F.,	130.00	15.00	145.00	
Typist:				
McClughan, Mrs. C. F.,	115.00	15.00	130.00	
Claims:				
Noble, R. W.,	200.00	15.00	215.00	
Parker, B. M.,	200.00	15.00	215.00	
Scoby, Mrs. M. M.,	130.00	15.00	145.00	
Wanstall, Mrs. M. H.,	130.00	15.00	145.00	
Filing:				
Yearwood, Miss G.,	130.00	20.00	150.00	
Switchboard:				
Hyde, Mrs. C. V.,	130.00	20.00	150.00	

Not included in present recommendations:

Shears, Frank G., Director,	$500.00
McArthur, Mrs. A.G., Supervisor,	375.00
Good, B., Chief Account,	400.00

JMG
5/1/49

Approved [illegible] pay [illegible] B.B. D/C.
21/1/49

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

CANADA

DEPARTMENT OF THE SECRETARY OF STATE

OFFICE OF THE CUSTODIAN

506 Royal Bank Bldg.,
Vancouver, B.C.,
January 18, 1949.

K.W. Wright, Esq.,
Counsel to the Custodian,
Office of the Custodian,
Victoria Bldg.,
7 O'Connor St.,
Ottawa, Ont.

Dear Mr. Wright:

I have your letter of the 13th asking for a report on the present salary position of employees, showing date of employment, initial salary, increases and present salary. This schedule is enclosed herein.

Yours very truly,

F.G. Shears,
Director.

FGS/GN
Encl.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

			Mar. 16/44 -	89.00	
			Aug. 1/44 -	94.00	
			July 1/45 -	100.00	
			Nov. 1/45 -	106.00	
			Oct. 1/46 -	125.00	
			Jan. 8/48 -	150.00	150.00 General administration
Wanstall, Mrs. Margaret H.	Mar. 22/48	120.00	May 1/48 -	130.00	130.00 Spec. work re claims
Yearsood, Miss Gladys L.	June 1/44	83.00	July 1/45 -	89.00	
			Nov. 1/45 -	95.00	
			Oct. 1/46 -	105.00	
			Oct. 1/47 -	125.00	
			Jan. 1/48 -	130.00	130.00 Filing Department

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

	Date of Employ	Initial	SALARIES Increases	Present	Occupation
...s Helen Margaret	Oct. 2/45	100.00	Jan. 1/47 - 115.00 July 1/47 - 130.00 Oct. 1/47 - 150.00	150.00	Secy. to Mr. Brown
...eaver, Mrs. M. Aileen A.	Feb.15/46	100.00	Jan. 1/47 - 115.00 July 1/47 - 135.00 Oct. 1/47 - 155.00	155.00	Secy. to Mrs.McArthur
Davidson, Miss M. Doreen H.	Jan.29/45	89.00	July 1/45 - 106.00 Nov. 1/45 - 115.00 Oct. 1/46 - 130.00 Oct. 1/47 - 150.00	150.00	Secy. -Mr. Dusenbury
Hyde, Mrs. Clare Valerie	Feb.14/48	130.00	Nil	130.00	Switchboard and copy work.
Kale, Mrs. Elizabeth G.	June 9/42	75.00	July 1/42 - 85.00 Sept 16/42- 90.00 May 16/43 - 93.60 Mar.16/44 - 94.00 May 16/45 - 106.00 Nov. 1/45 - 115.00 Oct. 1/46 - 130.00 Oct. 1/47 - 150.00	150.00	Accounting Dept.
LaCasse, Miss Gladys Erlene	Nov. 26/47		Nil	130.00	Stenographer-Typist
Matheson, Miss Flora E.	Dec. 1/42	112.00	May 1/43 - 117.00 Nov. 1/45 - 150.00 Oct. 1/46 - 200.00 Oct. 1/47 - 220.00	220.00	General administration
May, Miss Frances Letitia	June 23/47	100.00	Oct. 1/47 - 120.00 Jan. 1/48 - 130.00	130.00	Stenographer-Typist
McArthur, Mrs. Alma G.	Mar. 12/42	130.00	July 1/42 - 150.00 Aug. 1/42 - 200.00 Dec. 1/42 - 250.00 Oct. 1/43 - 300.00 Sep. 1/46 - 350.00 Oct. 1/47 - 375.00	375.00	Supervisor, General administration
MacAskill, Miss Barbara J.	July 14/47	130.00	Oct. 1/47 - 150.00		Left 15th Jan. 1949.
McClughan, Mrs. Christine F.	May 13/48	115.00	Nil	115.00	Typist - Mr. Johnston
Norrington, Miss Gladys	Nov. 10/47	150.00	Nil	150.00	Secy - Mr. Shears
Pollard, Miss Margaret B.	Mar. 19/42	65.00	May 26/42 - 75.00 Sep.15/42 - 85.00 May 1/43 - 87.75 Mar. 16/44- 89.00 Aug. 1/44 - 106.00 Nov. 1/45 - 115.00 Oct. 1/46 - 130.00 Oct. 1/47 - 150.00	150.00	Secy. - Mr. Bell
Robertson, Mrs. Mary Evalyn	Nov. 25/43	87.75	Mar. 16/44- 89.00 Aug. 1/44 - 94.00 July 1/45 - 106.00 Nov. 1/45 - 115.00 Oct. 1/46 - 140.00 Oct. 1/47 - 160.00	160.00	General Administration
Scoby, Mrs. Mary Margaret	Mar. 5/48	130.00		130.00	Special work re claims
Spratt, Miss Eva Joan	Sep.14/42	80.00	May 1/43 - 87.75 Mar. 16/44- 89.00 Aug. 1/44 - 94.00 July 1/45 - 100.00 Nov. 1/45 - 106.00 Oct. 1/46 - 125.00 Jan. 6/48 - 150.00	150.00	General administration
Wanstall, Mrs. Margaret H.	Mar. 22/48	120.00	May 1/48 - 130.00	130.00	Spec. work re claims
Yearwood, Miss Gladys L.	June 1/44	83.00	July 1/45 - 89.00 Nov. 1/45 - 95.00 Oct. 1/46 - 105.00 Oct. 1/47 - 125.00 Jan. 1/48 - 130.00	130.00	Filing Department

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

	Date of Employ.	SALARIES Initial	Increases	Present	Occupation
...ll, Mr. Robert Gowland	July 29/42	200.00	Apr. 1/43 - 206.51 June 1/45 - 232.00 Oct. 1/46 - 260.00 Oct. 1/47 - 280.00	280.00	General administration
Brown, Mr. Martin Lawther	July 28/47	225.00	Oct. 1/47 - 245.00 Sep. 1/48 - 280.00	280.00	General administration
Cuming, Mr. John	July 28/47	225.00	Oct. 1/47 - 245.00 Sep. 1/48 - 280.00	280.00	General administration
Dusenbury, Mr. Bernard R.	Oct. 22/42	175.00	Apr. 1/43 - 181.51 June 1/45 - 207.00 Oct. 1/45 - 232.00 Oct. 1/46 - 260.00 Oct. 1/47 - 280.00	280.00	General administration
Good, Mr. Benjamin	Aug. 1/42	300.00	June 1/45 - 325.00 Sep 1/46 - 365.00 Oct. 1/47 - 400.00	400.00	Chief Accountant
Johnston, Mr. William Jas.	May 1/43	158.42	July 1/43 - 181.41 June 1/45 - 232.00 Oct. 1/46 - 260.00 Oct. 1/47 - 280.00	280.00	General administration
Macpherson, Mr. Ian	Mar. 14/42	175.00	May 1/42 - 200.00 July 1/42 - 250.00 Oct. 1/46 - 275.00 Oct. 1/47 - 295.00	295.00	General administration
Noble, Mr. Robert William	Mar. 20/48	200.00	Nil	200.00	Spec. work re claims
Nutter, Mr. Wm. George	Nov. 6/44	182.00	Jan. 1/45 - 207.00 Oct. 1/46 - 230.00 Oct. 1/47 - 250.00 Sept 1/48 - 280.00	280.00	Accountant - Ledgers
Parker, Mr. Basil Mason	Mar. 20/48	175.00	Sept. 1/48- 200.00	200.00	Spec. work re claims
Reed, Mr. Charles Henry	June 5/42	200.00	Sept. 1/42- 225.00 Apr. 1/43 - 231.51 May 1/45 - 275.00 Oct. 1/46 - 300.00 Oct. 1/47 - 320.00	320.00	Ass't. Accountant.
.. Shears, Mr.Frank G.	April 1/42	250.00	July 1/42 - 300.00 Sep. 1/42 - 350.00 Dec. 1/42 - 400.00 Sep. 1/46 - 450.00)ct. 1/47 - 500.00	500.00	Director.

R511 Vol.1 Pt.VII

Administration
AHM/M

Ottawa, March 20, 1943.

Dear Mr. McPherson,

Re: Salaries

I have your letter of March 17th and note that you are facing the problems which I have to face very often.

In so far as the employees of this office are concerned no Cost of Living Bonus is being paid. When this bonus was first instituted it was decided to readjust the salaries at a higher rate to absorb this bonus, and one reason was that the mechanical work involved is considerable and we are too busy to fool around with the adjustments required on our records.

I took the liberty of discussing this matter with Dr. Coleman as I was reading your letter when he came into the office. He feels that the salaries being paid in Ottawa, due to the higher cost of living here, would not be a good guide for you in Vancouver. I suggested, therefore, and he concurs in this suggestion, that you use the basic rates used by the Treasury officials and the Security Commission offices and add the Cost of Living Bonus as applied in that territory, to arrive at the net salary that you should pay the members of the staff concerned.

From the information I obtained from Miss Carroll the rate arrived at by this method would compare favourably with the rates paid here for similar classifications when taking into account the difference in the cost of living in both places. Should you, however, desire more information please let me know by return mail.

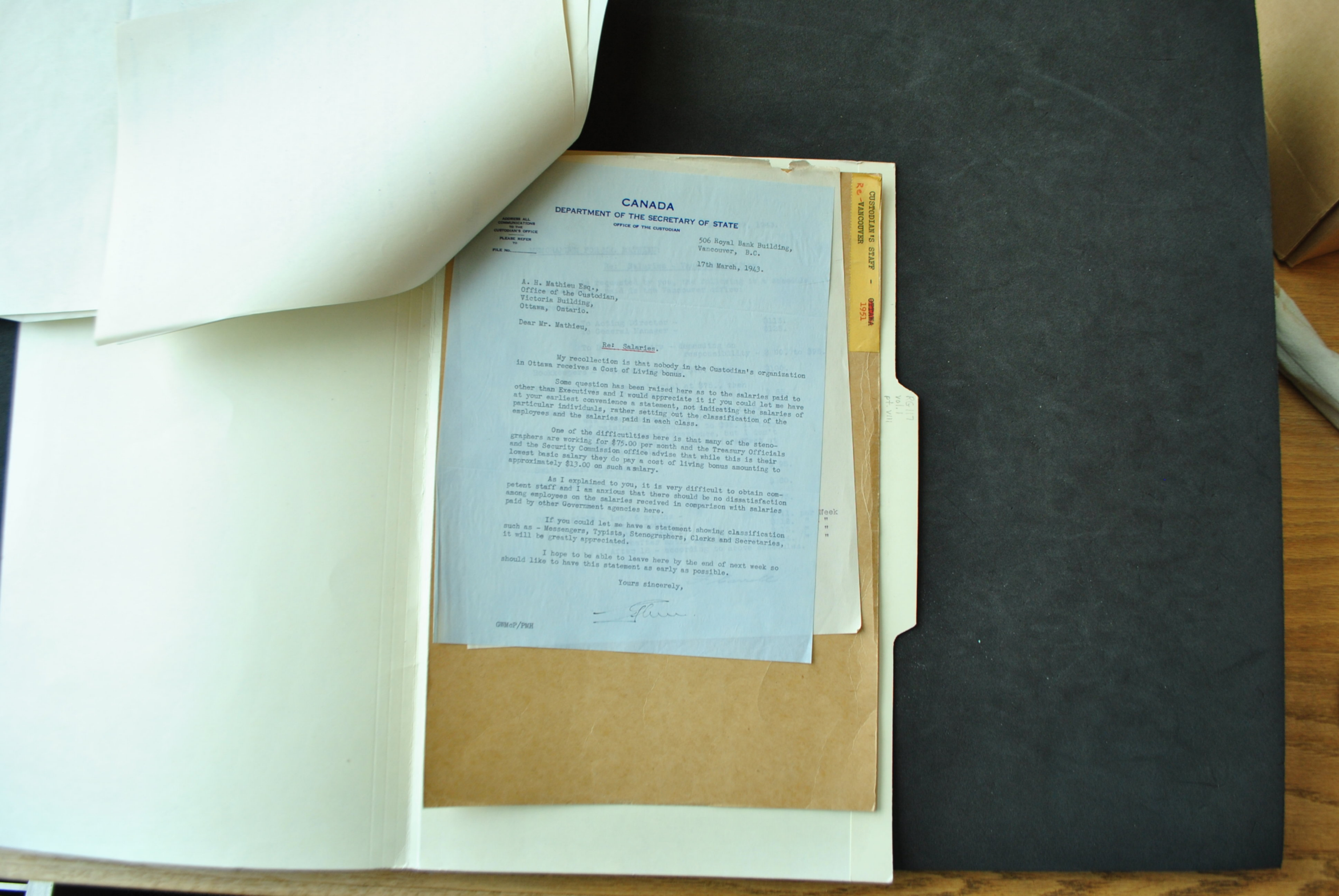
Yours sincerely,

Assistant Deputy Custodian.

G. W. McPherson, Esq.,
The Custodian's Office,
506 Royal Bank Bldg.,
Vancouver, B.C.

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

Week
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CANADA
DEPARTMENT OF THE SECRETARY OF STATE
OFFICE OF THE CUSTODIAN

ADDRESS ALL COMMUNICATIONS TO THE CUSTODIAN'S OFFICE
PLEASE REFER TO
FILE NO.

506 Royal Bank Building,
Vancouver, B.C.

17th March, 1943.

A. H. Mathieu Esq.,
Office of the Custodian,
Victoria Building,
Ottawa, Ontario.

Dear Mr. Mathieu,

Re: Salaries.

My recollection is that nobody in the Custodian's organization in Ottawa receives a Cost of Living bonus.

Some question has been raised here as to the salaries paid to other than Executives and I would appreciate it if you could let me have at your earliest convenience a statement, not indicating the salaries of particular individuals, rather setting out the classification of the employees and the salaries paid in each class.

One of the difficutlties here is that many of the stenographers are working for $75.00 per month and the Treasury Officials and the Security Commission office advise that while this is their lowest basic salary they do pay a cost of living bonus amounting to approximately $13.00 on such a salary.

As I explained to you, it is very difficult to obtain competent staff and I am anxious that there should be no dissatisfaction among employees on the salaries received in comparison with salaries paid by other Government agencies here.

If you could let me have a statement showing classification such as - Messengers, Typists, Stenographers, Clerks and Secretaries, it will be greatly appreciated.

I hope to be able to leave here by the end of next week so should like to have this statement as early as possible.

Yours sincerely,

GWMcP/PMH

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

R611
Vol 1
pt VII

March 19, 1943.

MEMORANDUM FOR MR. MATHIEU:

Re: Salaries - Vancouver Office

As requested by you, the following is a schedule of salaries as paid in the Vancouver office:

Secretaries -

To Acting Director - $115.
To General Manager - $125.

To Dept. Managers - depending on responsibility - $ 90. to $95.

Bookkeepers - 2 weeks' trial at $90. then - $100.

Stenographers - 2 weeks' trial at $75., then if satisfactory - $ 85.

Note: When I left Vancouver I believe there was some discussion as to the advisability of raising stenographers to $95. if they had over 5 years experience, but I don't know whether or not this is in effect at the present time.

Switchboard Operator - $ 95.

Filing Clerks - $ 80.

Typists & Clerks - $ 75.

Office girls - 1st 6 months - $ 11. per Week
next 6 months - $ 12. " "
next 6 months - $ 13. " "
thereafter until age 18 reached - $ 14. " "
After 18 - according to above schedules.

F. Mansell

CUSTODIAN'S STAFF - OTTAWA
Re - VANCOUVER
1951

R611
Vol 1
pt VII